

POLICY OF THE ORGANIZATION

Career Cert Insitute Sh.p.k. (CCI) since its founding, has always had the aim to achieve the following objectives:

- Protection of customer and farmers data.
- Fairness..
- Objectivity and transparency in the activities.
- Independence from any type of entity that represents an unacceptable risk to the impartiality and independence of CCI.
- Ensure the absence of any kind of constraint, both business and personal with the organizations that can represent an unacceptable risk to the impartiality and independence of CCI.
- Regardless of the above, to effectively and efficiently manage any conflict of interest that may arise, CCI conduct an analysis of possible risks that may go contrary to its policy and keep it constantly updated.
- CCI ensure sufficient financial and personnel resources to operate the certification system in a professional manner. The auditors are competent, qualified, for different types of management systems that certified.

The effectiveness and efficiency of service provision is a constant share of the business throughout the organization.

As part of its policy, CCI establishes on annual basis, some concrete objectives of management that are collected and entered into by the Department in a separate document which is distributed to all those responsible in order to bring knowledge in a clear and understandable way for his subordinates. Each area manager is responsible for its enforcement and monitoring.

CCI in order to achieve the above objectives is committed to:

- Të fillojë një program përmirësimi të vazhdueshëm të sistemit të menaxhimit në përputhje me jokonformitetet e mundshme që mund të lindin gjatë shërbimit të certifikimit, ndaj të cilave do të analizohen shkaqet, dhe në varësi të rezultatit të analizës, do të zbatohen veprimet përkatëse korrigjuese dhe /ose parandaluese.
- Begin a program of internal training and / or external, in order to maintain and increase the competence of the CCI staff.

All details of the policies, procedures and practices are described in the documented procedures, work instructions and internal instructions in a simple and dynamic way.

Management approves all the internal documentation and notification to all staff on duty to comply with instructions that contain the aforementioned documentation management system in order to achieve a range of services appreciated by our customers.

Tiranë, 09/06/201

Signed by: Artur Cela - Director

